



Management Events

# PROJECT COORDINATOR

Management Events brings together the ICT solution providers and investment decision makers around Europe. We are looking to recruit a result-driven Project Coordinator to work for the delegate acquisition of our B2B invitation only events! Your location of work could be our Helsinki, Stockholm, Amsterdam, Munich or Berlin office.



## KEY RESPONSIBILITIES:

- Building a network with top executives from the biggest companies in Germany.
- You invite these executives to our high-class events in these countries, research their business interests and investment needs.
- Provide the executives a chance to come to the event for networking with their peers, get ideas and be inspired by the keynote speakers and talk to partners about possible solutions for their investment needs.



## WE ARE LOOKING FOR A COLLEAGUE WITH...

- Fluent German and English language skills
- Good communication skills on the phone and email
- Marketing & sales mindedness
- Good social skills, can do mentality and team spirit
- An ability to work with targets and deadlines
- Keen interest to learn about the current affairs and trends in various industries
- Knowledge of the German, Austrian or Swiss markets is considered as an advantage



## WHY CHOOSE A CAREER AT MANAGEMENT EVENTS?

- We are international - Our events take place in 10 European countries, and we are currently expanding to Asia and the Middle East. You get to work with international colleagues on a daily basis.
- We invest in people - After an extensive on-boarding process run by experienced trainers, we provide you with continuous training and self-development opportunities, for example in our **Sales Academy**.
- We love our teams - Our employees enjoy spending time together during our Sportsdays, Fridaybars and during our team breakfasts and lunches. Our bi-annual trainings bring the whole company together in our headquarters in Helsinki.
- We grow, and so can you - The DACH operation has achieved constant growth over the last years, giving our employees the opportunity to take on additional responsibilities fast and to become leaders.

**COME JOIN OUR TEAM!**

<https://campaigns.managementevents.com/career/>

**COME VISIT STAND #48**